

**BYLAWS**  
***Goodwins Mills Fire Department, Inc.***

**Article FOUR**

**BOARD OF TRUSTEES**

Section 4.1 Selection:

**R7** Members of the board of trustees shall be elected annually by a majority vote of the membership and serve three-year terms. Members of the board of trustees must be residents of Lyman or Dayton, Maine.

Section 4.2 Board Organization:

Within thirty days following the annual election of trustees, the board will select a chairperson and a recorder. The chairperson will serve as spokesperson and leader of the board. The recorder shall keep a true and accurate record of all meetings of the board. As soon as possible following the selection of a chairperson, the chairperson shall make his/her selection known to the fire chief.

Section 4.3 Duties and Responsibilities:

A. The board of trustees shall have charge of all real estate, structures and property of this corporation. And shall ensure proper maintenance and upkeep on the same. The trustees shall not purchase, acquire, sell or dispose of corporation property in any manner without the expressed consent of the membership.

B. The board of trustees shall, in cooperation with the fire chief, negotiate insurance coverage for personnel and equipment of the corporation and its subsidiaries.

C. The board of trustees may convene an act on emergency, urgent or time sensitive matters, between regular meetings, when time or urgency does not allow for a special meeting of the membership. When this occurs, the fire chief must be notified immediately.

D. The board of trustees shall meet at least once a month. The fire chief or chairman may call a special meeting of the board of trustees, as either deems necessary.

E. The board of trustees must at all times act in the best interest of the corporation.