



Goodwin's Mills Fire-Rescue

GENERAL ORDER 08-435

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12-06-08 Lieutenant Duross,

Subject:

12 Lead and Airway QI/QA forms

Remarks:

We are now able to complete 12 lead and airway QI/QA forms on the PCR laptop computers. As a reminder anytime a 12 lead EKG or an advanced airway, including oral and nasal airways, is used one of these forms must be filled out. Here are some basic directions:

After completing your run form go back to the main screen
click on the DOCUMENTS tab in the lower left hand corner

From the new menu select the proper form

Fill out form by writing on the screen with the STYLES

Save the form (rename and place in a location on the computer where YOU will be able to find it)

Go back into your PCR

Along the top of the PCR click on Attachments

In the next dialog box click on ADD

Locate your saved QI/QA form and double click on it (this will attach the form to the PCR)

Now close the Attachment dialog box and when you post your report the form will be married to it

After completing your report go back to where you saved your form and delete it.

Any Questions Please contact Lt. Duross, Lt Huff or FF Pelletier.