

# Goodwin's Mills Fire-Rescue

## Monthly Business Meeting Minutes



<b>Date:</b>	<b>08/04/09</b>	<b>Time:</b>	<b>19:05 – 20:41</b>
<b>Members Present:</b>	19		
<b>Meeting called to order by:</b>	Lt. TJ Roma	<b>Meeting notes submitted by:</b>	Secretary Nicole Steiner

Lt. Roma led the membership in the Pledge of Allegiance.
A motion was made, seconded and passed to accept the minutes of the previous monthly meeting as posted.
Treasurer's report will be posted by the end of the week.

Committees	
<b>Trustees: Jeff Perry</b>	
	Committee had a meeting with Chief to discuss budget for items in the priority list. Energy efficiency changes are in progress – waiting on a quote to complete projects.
<b>50/50: Mary Ann Wade</b>	
	Nothing to report.
<b>'53 Chevy: Lee Littlefield</b>	
	Truck was at the Alfred Festival. Planning to take the truck to Bentley's the morning of the Debra Cole Memorial Ride. Also looking to take the truck to Barrington, NH.
<b>Hydrant: Deputy Chief Lord</b>	
	Brock Road: There is a problem with the overflow culvert at the pond. Plan to take a look at in the end of the week. There is direct access to Bunganut pond close by. Need to determine if the hydrant will be taken out of service.
<b>Budget: Chief Carpenter</b>	
	Last night there was a special town meeting in Dayton. Additional \$4,000 was approved. Waiting on Town of Lyman – article was missed during their last special meeting.
<b>Bylaws: Deputy Chief Gagnon</b>	
	Nothing to report.
<b>Benevolence: Ben Harris</b>	
	Nothing to report.
<b>CIC: Ben Harris</b>	
	Three were interviewed last month. Applications have been forwarded to the Chief for his review. There are four more candidates to interview. This will be scheduled soon.
	Jason Kimball is on a leave of absence. Need to temporarily his position on the committee. Looking for nomination for the candidate committee. Nominations received were: Lt Roma, Mary Ann Wade and Christopher Young. Christopher Young was nominated for the committee by the acting President Lt. Roma.
	Chief Carpenter approved the following candidates for membership: Kaitlin Young and Carl Cutler as Members and Dylon Martin as a Junior Member.

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<b>810 Committee</b>	
	Tickets are out for the raffle. Things are going smoothly. Looking for people to help out next weekend at MX207 race. Signup sheet will be posted for the weekend.
	Guy Labbe is looking into going at the Acton Fair.
	When returning tickets, put the check number and the bank of the check on the ticket stub that we keep. This will help the treasurer reconcile.
<b>Squad: Deputy Chief Lord</b>	
	They are looking at a quote for making a cover for the back of the squad.
	Still working on a center console.
<b>Building: Chief Carpenter</b>	
	Allied is working on the blueprints. Everything is in for the grant.
<b>Nomination:</b>	
	Nothing to report.
<b>Training:</b>	
	Deputy Chief Gagnon: Fall school brochure is available on the website. Contact Lt Carpenter or Lt Duross to sign up. Deadline is 8/23/09. Several new courses available this year.
<b>Unfinished Business:</b>	
	Mary Ann Wade: Looking for June 09 phone bill copies. List is posted on the board.
<b>New Business:</b>	
	Lt. Huff: Convention update. Several people have signed up to help. Looking for 5 people for the color guard. Need a driver for the ladder and/or the service truck hauling the trailer for the parade. We have a booth/table set up to sell tickets. Need some carpenters, or anyone who can swing a hammer, to assist with the float.
	Dept Gagnon: Need 2 members to represent the department as a mutual aid color guard for Friday, Sept. 11. Full Class A uniforms required.
	Chief Carpenter: Need to continue researching additional insurance to cover members over and above existing workers comp.
<b>Deputy Chief Lord:</b>	
	Length of 5" hose is back on Engine 1.
	Maine State Firefighter cards have been distributed – check your mailbox. If you don't have a card, notify Dep. Lord.
	Engine 2 – trying to resolve the issue with the tank gauge.
	Engine 1 – Planning to fix the tank gauge.
	3 of the 4 sets of gear are in. Last set will be in soon.

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Deputy Chief Gagnon:	
	Until the Captain position is filled, Ben Harris is currently doing the QI and billing for EMS. He will also take care of respiratory.
	Please note that when filling out the run reports; any calls that come in for staging purposes, on scene time is the time that you arrive at the staging scene. The next box is arrival time with patient that is the time you actually get to the patient. Narrative needs to reflect that there was a staging time period for police to clear the scene.
	If you go to the hospital and you are not finishing report at the ER or getting the insurance sheet from the ER staff, be sure to check the file in the EMT room the next time you go. That way the information can be filled in by the person completing the QI.
	Trip sheet needs to be completed when returning to the station. You should be stating if equipment was left at a hospital so that it can be tracked down. If you pull the last item and there is no more in the stock room, note on the trip sheet. Leave the sheet for Don and Steve, if on the weekend call Karen. There is also a list in the EMT closet – note supply needs on this sheet as well.
	EMTs: If a BVT is used on a patient, the ER needs to replace at that time. Any questions, contact the charge nurse. If they don't provide a replacement, note their name and contact Karen.
	MX207 – there is a big race this weekend. Approx. 2000-4000 people expected to attend. This is a Maine State race and is expected to be intense with a possibility of increased calls. If there is a crew that is available to staff Rescue 6 for the race, please contact Karen. We need to notify them if we will be able to provide this service.
	Alfred's rescue is still out of service. No ETA as to when it will be fixed.
	Banquet date at the Saco Holiday Inn Express is going to be second week of January or February 6. Motion made and seconded to schedule for 2/6. Motion passed by vote.
	York County Developing Plan with State Police to better meet the needs for juveniles who become involved in the system. This is going to start this month. Intent is to improve coordination. They have asked Maine EMS to get involved in this plan.
	Thank you to everyone for the flowers that was sent.

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<b>Chief Carpenter:</b>	
	Training officer position: Interviews are done, all paperwork is in. Hope to have a decision in the next week.
	EMS Captain position will be posted after the training officer position is filled.
	EZ-ups have been purchased – (2) 10x10 with curtains. Also have purchased 2 folding tables. Plan is to use these as a command post and rehab at an incident. Full time crew working to get these marked up.
	Staff update: One call had a 28 minute response time. We need to do better. It is understood that we need full time personnel. Be sure to use I Am Responding. Dispatchers are using this to see when people are coming in.
	Dispatch: All residences and water supplies are in IMC at dispatch. They are now looking for a radio to monitor our mutual aid departments as well. Things are going very well.
	Car Raffle: We need to put our best foot forward to get these tickets sold. There are places we can go and sell tickets – Wal Mart, Target, etc. We have a lot of tickets to sell in a short amount of time.
	Dick Duross (Lt Duross's grandfather) passed away Sunday. Wake is on Thursday, Funeral is Friday morning. Flowers have been sent from the department. There will not be a funeral delegation from this department. All members are welcome to attend. Uniforms are optional.
	Photo from Capt. Cole's funeral has been framed and placed in the meeting room. A framed copy of the last call card is being framed. One will be posted at our station, the other is for the S Portland Western Ave station.
	The Deb Cole Memorial Ride from S Portland to Bentleys. Leaving Bentleys at 10:00am and returning to Bentley's by 2:00pm. They will be coming down Rt 114 and stopping here for a raffle drawing. Port-a-potties will be on-site and in the back of the station. 50/50 will be drawn at 3:00pm.
	Convention: Let's make a big showing. We don't do this very often so let's do it right. If you want tickets to the banquet, get your tickets now. The venue is small and will not hold that many people.
<b>Green Sheets:</b>	
	None.
<b>Correspondence:</b>	
	Thank you note from the family of Debra Cole.
	Note of consolation from Thomas Green.
<b>Good of the order:</b>	
	S Portland has made up memorial t-shirts for Debbie - \$15 each. Shirts come in gray or blue. Contact Carol Dunham or Stacey Taylor to order.